

All Minnesota schools are mandated by the Minnesota Department of Education to create a Distance Learning Plan. At Maple Lake Elementary, Distance Learning will be provided for students in one of two ways. Either through Google Classroom or SeeSaw Learning Portfolios. Pre-K through 2nd grade will be using SeeSaw Learning Portfolios and 3rd grade through 6th grade will be using Google Classroom. All families have received an email from their child's teacher with login information. Both of these platforms can be accessed through the web on a computer or by downloading the respective App from the App or Play Store. It is the expectation that parents will help their child get logged into their accounts if needed. If parents have any questions about logging in, access the teacher's web page, email or call to receive guidance with the login process. IEP and 504 needs will continue to be met within reason. Please contact your case manager for more information.

As a requirement of MDE and as part of Maple Lake's Distance Learning Plan, we will need to continue to take attendance. Students will be counted as attending class for the day when their teacher sees that they have logged in to the platform and/or completed any daily work. On any given day, if a student cannot log in for any reason, email the teacher or call the school and ask to speak to the teacher. If the teacher does not hear from students or parents on consecutive days, they will be marking the student absent and they will be reaching out to the family. If this trend continues, the Maple Lake Elementary office will be reaching out, to see how we can be of assistance. Those completing paper work will be marked in attendance when the work is received at school. Wright County Educational Truancy will be contacted if attendance becomes an issue.

We understand that not everybody has the technology or the internet capability to be able to complete learning on line. Our school wide survey determined who those families are. Students in 4<sup>th</sup> – 6<sup>th</sup> grade have the ability to loan a Chromebook to complete all Distance Learning activities. All students in grades kindergarten through sixth grade without technology will have work sent with them weekly, with the opportunity to reach out to teachers to answer question. Work will be sent by mail to students and it can be mailed back to the school or left in a drop box in the front entryway. We will continue to find creative ways to provide these students with the learning they need.

Breakfast and lunch are available to all school aged children 18 years of age and younger who reside in our school district. Please fill out the student meal survey to be included in meal delivery. [Student Interest Meal Survey](#)

If your child is struggling to make sense of all that is going in our world today, please know our school social worker is available to assist. Reach out to Lisa Weninger at [weningerl@maplelake.k12.mn.us](mailto:weningerl@maplelake.k12.mn.us) and she will gladly work to help your child.

This is an unprecedented situation for the Maple Lake Schools, as well as the schools of Minnesota and across the nation. We are learning how to meet the needs of students and you will be learning how to best assist your child in that process. We understand that there will be a learning curve for the teachers and families. If you or your child struggle to access one of the learning platforms, please do not panic, we will help you figure out how to navigate the programs.