



# Maple Lake Public School

Independent School District No. 881

200 State Hwy 55 East

District Office P.O. Box 760, Maple Lake, MN 55358-0760

High School P.O. Box 820, Maple Lake, MN 55358-0820

Elementary P.O. Box 788, Maple Lake, MN 55358-0788

High School (320) 963-3171 • Fax (320) 963-3170

Elementary (320) 963-3024 • Fax (320) 963-6584

**Mark Redemske**

Superintendent

(320) 963-3114

**David J. Hansen**

High School Principal

(320) 963-7505

**Andy Sawatzke**

Elementary Principal

(320) 963-6018

**Tim Tungseth**

Activities Director

(320) 963-7518

March 12, 2020

Maple Lake Families,

We continue to hear a lot about Coronavirus (COVID-19) through media outlets, social media and state and federal departments charged with addressing this disease. The Minnesota Department of Health and the U.S. Centers for Disease Control and Prevention are closely monitoring the situation and regularly providing guidance. We are working with state and local agencies to stay up-to-date on the best ways to keep students and staff safe. We will continue to update our plans and provide you with more information as it becomes available. If you have questions about infectious diseases, call the Minnesota Department of Health at 651-201-5414.

We are in the prevention stage of helping manage the spread of COVID-19. The most important thing we can all do is follow recommended ways to prevent the spread of any illness:

- Protect yourself and others by washing your hands often with soap and water; covering your cough and sneeze; avoiding touching your eyes, nose, and mouth with unwashed hands.
- If you or your child are sick, stay home from school and activities.
- Do not return to school or work until you are feeling better and a fever is gone for at least 24 hours without using fever-reducing medication.
- Be prepared in case you get sick and need to stay home. Keep enough food, regular prescription drugs, and other necessities on hand in case you need to stay home and are not able to go out easily.
- Frequently clean all commonly touched work surfaces, work areas, and equipment (e.g. telephones, doorknobs, lunch areas, countertops, copiers, etc.).

To learn more about COVID-19, visit:

- [Minnesota Department of Health Coronavirus \(COVID-19\) Website \(https://www.health.state.mn.us/diseases/coronavirus/index.html\)](https://www.health.state.mn.us/diseases/coronavirus/index.html)
- [CDC Coronavirus \(COVID-19\) Website \(https://www.cdc.gov/coronavirus/2019-nCoV/index.html\)](https://www.cdc.gov/coronavirus/2019-nCoV/index.html)

Thank you for working with us to keep our community informed and safe.

Sincerely,

Mark Redemske, Superintendent  
Maple Lake Public Schools

Susan Stejskal, RN, Licensed School Nurse  
Maple Lake Public Schools

# Keeping the school safe

Encourage your faculty, staff, and students to...

## Practice good hygiene



- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door and at regular intervals
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

## Consider rearranging large activities and gatherings



- Consider adjusting or postponing gatherings that mix between classes and grades
- Adjust after-school arrangements to avoid mixing between classes and grades
- When possible, hold classes outdoors or in open, well-ventilated spaces

## Handle food carefully



- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene

## Stay home if...



- They are feeling sick
- They have a sick family member in their home

What every American and community can do now to decrease the spread of the coronavirus