

**REGULAR SCHOOL BOARD MEETING
MONDAY, DECEMBER 10, 2018
INDEPENDENT SCHOOL DISTRICT #881
MAPLE LAKE, MN
MINUTES**

Board Members Present: Joe Paumen, Shelley McAlpine, Bill Neumann, Chris Paumen, Richard Thomas and Joe Mavencamp (7:18 p.m.)

Board Members Absent: Shelly Liljequist

Others Present: Mark Redemske, David Hansen (7:42 p.m.), Andy Sawatzke, Kristi Anderson, Tanya Malwitz, and Katie Friedman

1. Call meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. "District #881 is Proud of"

A. Cross Country Award Winners

- All-Conference 2018: Mike Miller, Jeffrey Henrikson Sophie Pribyl, , Gus Demarais
- All-Conference Honorable Mention: Mary Miller
- Academic All-Conference: Sophie Pribyl, Eva McClelland, Grace Praska, Augusta DeMarais, Grace Heying, Josie Wagner, Sammi Wasserman, Ava Mergen, Bionca Peterson, Gracie Elsenpeter , Mary Miller, Mike Miller. Wyatt Jacobs, Ben Lewis, Ben Riley
- Academic All State: Michael Miller, Sophie Pribyl
- State Qualifiers: Michael Miller, Sophie Pribyl, Augusta Demarais
- Most Valuable Runner: Mike Miller, Sophie Pribyl
- Most Improved: Ben Lewis, Sophie Pribyl
- Hardest Worker: Ben Lewis, Ava Mergen
- CMC Athlete of the Week: Michael Miller, Jeffrey Henrikson, Augusta Demarais, Sophie Pribyl
- Boys Team Academic Award - Gold for a 3.75+ GPA using the top 5 GPAs
- Girls Team Academic Award - Gold for a 3.75+ GPA using the top 5 GPAs

B. Volleyball Award Winners

- "Go!" Award – Maddi Maas
- Most Improved Player – Taylor Hess
- Player of the Year – Brielle Paumen
- 1st Team CMC All-Conference – Brielle Paumen, Katie Goelz, Ella Kiebel

4. Recognition of visitors: Lowell Benson

5. **M/S McAlpine/Thomas** Motion to approve the agenda for the regular school board meeting held on Monday, December 10, 2018 with the additional of 9 B1 - Purchase of carpeting for the preschool, ECFE and Kidville areas. Motion carries 5-0
6. **M/S C. Paumen/Thomas** Motion to approve the consent agenda for the regular school board meeting held on Monday, December 10, 2018. Motion carries 5-0
7. Open Forum-none
8. **Unfinished Business**
 - A. November 30 enrollment figures show the enrollment has dropped slightly compared to the revised budget numbers.
 - B. The progress report on the evaluations of probationary licensed staff showed the principals have completed a formal evaluation on each non-tenured teacher.
 - C. **M/S Neumann/McAlpine** Motion to approve entering into a cooperative agreement with the Howard Lake-Waverly-Winsted School District for boys golf and girls golf beginning in the spring of 2019. Motion carries 5-0
9. **New Business**
 - A. The board heard about potential summer maintenance projects. The school boards goal #3 addresses the school building and grounds needs. Redemske reviewed roofing replacement, track repairs, parking lot replairs and auditorium needs, along with potential funding sources the projects. A building and grounds meeting will be set to discuss it in more detail.
 - B. Thomas and Liljequist were recognized for their years of service on the board and their dedication to the students, staff, families and citizens of our school district.
 - B1. **M/S Mavencamp/McAlpne** Motion to approve the purchase of carpeting to be installed during the Christmas break in the preschool, ECFE and Kidville wing with Fund 04 dollars in the amount of \$20,935.60. Motion carries 6-0
 - C. **M/S McAlpine/C. Paumen** Motion to certify the 2018 payable 2019 tax levy at \$3,045,721.18 after adjustments. This levy is a 3.28% reduction from the prior year levy. Motion carries 6-0
10. **Representative Reports**
 - A. District Leadership Team: Thomas reported the last late start speaker was on stealing minutes. It was recommended that the curriculum coordinator position be filled for each building individually. The high school reading goal for Q Comp was changed per MDE's request. Updated teacher manuals will be ordered.
 - B. Food Service Committee: A meeting is set for December 18 at 2:00 p.m.
 - C. Meeker and Wright Special Education Cooperative: Thomas reported they received a clean opinion on the audit. The board chair researched pay equity and comparative salaries for the director position. The director's contract was approved with a 6-1 vote.
 - D. Minnesota High School League: Paumen reported at the December meeting, state wrestling seeding changes were discussed, adding boys volleyball and girls wrestling are being considered and the possibly of changing the number of classes in track and soccer. Membership fees may increase next year.

- E. Schools for Equity in Education: Redemseke reported two journalists reviewed the elections and upcoming legislative session. A member of PELSB reviewed the four-tiered teacher licensing system.
- F. Wright Technical Center: McAlpine reported the wall is still being repaired, WTC received a clean audit opinion and the new brochure is being sent out to students.
- G. Elementary School: Sawatzke reported the end of the trimester was November 30 and report cards were sent home on December 5. The 1st through 3rd grade Holiday program took place on December 6. Late start is tomorrow with PLC meetings and a staff holiday breakfast. The Irish Pride Celebration for the month is centering on teamwork. Cindy Carter created the Kindness banner which will be revealed at the Irish Celebration. Online report cards are currently being developed using the JMC system. The Holiday All School Sing a-long is Friday December 21.
- H. High School: Hansen reported mid-quarter grades are due on Wednesday, concerts began last week and run through next week. The Jingle Ball Dance has been rescheduled for January 12. Spring testing preparations are underway. 10th grade WTC registration for the 2019-20 is set for January 4. Hannah Kunde and Mark Mavencamp were hired as the Robotic coaches, and their first team meeting is set for December 11.

11. **Committee Reports**

- A. Support Staff Committee: Redemseke reported that the pay equity report is due this year. Mrs. Donohue is working on it with a consultant. If anything comes up, a meeting will be called to review the data.

12. **Truth in Taxation Hearing** At 8:00 p.m. the Truth in Taxation meeting started with Redemseke reviewing the FY19 budget for all funds. The 2018 pay 2019 levy will be certified at \$3,045,721.18 which is a decrease of 3.28% from the prior year levy. The majority of the decrease is in the debt service fund.

13. **Set Meeting Dates**

- A. A Building and Grounds Committee meeting is scheduled for December 18, 2018 at 4:30 p.m. in the board room.

14. **Other Business**

- A. Thank-You Notes
- B. Upcoming Meetings:
 1. District Leadership Team Meeting at 7:15 a.m. on Tuesday, December 18, 2018 in the Board Room
 2. Schools for Equity in Education Meeting at 9:30 a.m. on Friday, January 11, 2019 in Minneapolis
 3. Food Service Committee Meeting at 2:00 p.m. on Tuesday December 18, 2018 in the High School Cafeteria
 4. Regular School Board Meeting in January at 7:00 p.m. on Monday, January 14, 2019 in the Board Room
 5. District Leadership Team Meeting at 7:15 a.m. on Tuesday, January 15, 2019 in the Board Room

6. Safe Schools Meeting at 3:15 p.m. on Wednesday, January 16, 2019 in the Board Room
 7. MAWSECO Board Meeting at 7:00 p.m. on Tuesday, January 29, 2019 in Howard Lake
 8. Wright Tech Center Board Meeting at 7:00 p.m. on Tuesday, February 5, 2019 in Buffalo
 9. Schools for Equity in Education Meeting at 9:30 a.m. on Friday, February 8, 2019 in Minneapolis
- C. Miscellaneous Information:
1. Chamber of Commerce Meeting at 12:00 p.m. on Wednesday, January 2, 2019
 2. MSBA Leadership Conference on Thursday and Friday, January 17-18, 2019 at the Minneapolis Convention Center

15. **M/S Thomas/Mavencamp** Motion to adjourn at 8:12 p.m. Motion carries 6-0

Respectfully Submitted,

Shelley McAlpine
Kristi Anderson

EXHIBIT 1

CONSENT AGENDA (December 10, 2018)

A. (ACTION) Approve payment of bills presented December 10, 2018 in the amount of \$190,666.10 and hand written checks for November 2018 in the amount of \$31,460.38.

Disbursements for November		
Balance November 1, 2018		\$ 197,817.78
Receipts for November		\$ 181,051.28
NSF checks		\$ -
Transfer from PMA		\$ 1,000,000.00
Transfer to PMA		<u>\$ (110,057.29)</u>
Total Receipts		\$ 1,268,811.77
November Vouchers	\$ 420,307.16	
Bills Approved 11/13/2018 Dist	\$ 388,695.98	
Hand Written Checks Dist	\$ 23,147.47	
Debit Card Purchase	\$ 8,312.91	
	\$ -	
Bank Charges, ACH Charge, E funds Charges, credit card machine, safe box	\$ 150.80	
Payroll Contribution	\$ 360,598.48	
November Payroll	\$ 305,483.32	-
Disbursements for November		\$ 1,086,388.96
Star Bank Balance, November 30, 2018		\$ 182,422.81
Plus Investments (see attached sheet)		<u>\$ 4,702,094.58</u>
BALANCE DIST: November 30, 2018		\$ 4,884,517.39
BALANCE OPEB: November 30, 2018		\$ 970,012.61
BALANCE TECHNOLOGY BONDS 2018A: November 30, 2018		\$ 222,569.96
BALANCE TECHNOLOGY BONDS 2018B: November 30, 2018		\$ 685,563.67

C. Motion to approve hiring Jean Abrahamson, an independent contractor, as Speech Language Pathologist beginning December 3, 2018-May 31, 2019 at \$75/hour.

D. Motion to approve the transfer of Kelly Edmonson from elementary instructional assistant to elementary assistant secretary effective November 30, 2018 at pay scale II, step 2 of the 2017-19 Support Staff Master Agreement.

E. Motion to approve hiring Ashley Allbee as a 7 hour per day elementary instructional assistant, effective December 7, 2018, at pay scale II, step 2 of the 2017-19 Support Staff Master Agreement.